

**SAFE HARBOR ANIMAL SANCTUARY & HOSPITAL**  
**A DRUG AND ALCOHOL FREE WORKPLACE**

APPLICATION FOR EMPLOYMENT

Date: \_\_\_\_\_

S.S.: \_\_\_\_\_

Personal Information

Name: \_\_\_\_\_

Address: \_\_\_\_\_

Phone Number ( ) \_\_\_\_\_

Are you eligible for work in the United States? YES NO      Are you 18 years or older? YES NO

Position Applied for: \_\_\_\_\_ Referred By: \_\_\_\_\_

Ever applied to this company before? YES NO    If yes, when? \_\_\_\_\_

Would you prefer to work: FULL TIME    PART TIME    TEMPORARY    Date Available \_\_\_\_\_

Are you employed now? YES NO    Salary Desired \_\_\_\_\_

Does your current employer know of your plans to change employment? YES NO

Please list any additional information that relates to you ability to perform the job for which you have applied, such as special training, machine operations, hobbies, languages, etc.

\_\_\_\_\_  
\_\_\_\_\_

U.S. Armed Forces? YES NO    If yes, Branch \_\_\_\_\_ Rank at discharge \_\_\_\_\_

Have you been convicted of a crime within the past 7 years? YES NO    If yes, please explain below.

\_\_\_\_\_  
\_\_\_\_\_

In case of Emergency, notify:

\_\_\_\_\_

## Education

Education \_\_\_\_\_ Name & Location of School \_\_\_\_\_

Years Attended \_\_\_\_\_ Graduated \_\_\_\_\_ Course or Major \_\_\_\_\_

Grammar School \_\_\_\_\_

High School \_\_\_\_\_

College \_\_\_\_\_

Trade, Business \_\_\_\_\_

### **Former Employers** (LIST BELOW LAST THREE EMPLOYERS, STARTING WITH LAST ONE FIRST)

Employer: \_\_\_\_\_ Telephone Number: \_\_\_\_\_

Address: \_\_\_\_\_ Job Title: \_\_\_\_\_

Reason for Leaving: \_\_\_\_\_

Dates Employed: From: \_\_\_\_\_ To: \_\_\_\_\_

Hourly Rate/Salary: Starting: \_\_\_\_\_ To: \_\_\_\_\_

Duties: \_\_\_\_\_

Employer: \_\_\_\_\_ Telephone Number: \_\_\_\_\_

Address: \_\_\_\_\_ Job Title: \_\_\_\_\_

Reason for Leaving: \_\_\_\_\_

Dates Employed: From: \_\_\_\_\_ To: \_\_\_\_\_

Hourly Rate/Salary: Starting: \_\_\_\_\_ To: \_\_\_\_\_

Duties: \_\_\_\_\_

Employer: \_\_\_\_\_ Telephone Number: \_\_\_\_\_

Address: \_\_\_\_\_ Job Title: \_\_\_\_\_

Reason for Leaving: \_\_\_\_\_

Dates Employed: From: \_\_\_\_\_ To: \_\_\_\_\_

Hourly Rate/Salary: Starting: \_\_\_\_\_ To: \_\_\_\_\_

Duties: \_\_\_\_\_

**REFERENCES:** LIST BELOW THREE PEOPLE NOT RELATED TO YOU, WITH WHOM YOU HAVE KNOWN FOR AT LEAST ONE YEAR:

Name: \_\_\_\_\_ Business/Occupation: \_\_\_\_\_

Address: \_\_\_\_\_

Phone: ( ) \_\_\_\_\_ Years Acquainted: \_\_\_\_\_

Name: \_\_\_\_\_ Business/Occupation: \_\_\_\_\_

Address: \_\_\_\_\_

Phone: ( ) \_\_\_\_\_ Years Acquainted: \_\_\_\_\_

Name: \_\_\_\_\_ Business/Occupation: \_\_\_\_\_

Address: \_\_\_\_\_

Phone: ( ) \_\_\_\_\_ Years Acquainted: \_\_\_\_\_

I authorize investigation of all statements contained in this application. I understand that misrepresentation or omission of facts is cause for dismissal. I understand and agree that my employment is for no definite period, and may regardless of the date of payment of my wages and salary, be terminated at any time. SAFE HARBOR is a DRUG & ALCOHOL FREE WORKPLACE. Safe Harbor reserves the right to conduct random drug and alcohol testing at anytime and without any notice.

Date: \_\_\_\_/\_\_\_\_/\_\_\_\_ Signature: \_\_\_\_\_